

# Regulations for the Adding of Anti-theft Vehicle Identification Numbers (VIN) on Designated Major Components of Small Passenger Vehicles, Small Passenger-Cargo Dual-Purpose Vehicles, Small Cargo Vehicles and Ultra-Heavy Motorcycles

1. These Regulations are enacted based on Clause 17.1.2 of the “Road Safety Traffic Regulations”.
2. “Anti-theft Vehicle Identification Numbers (VIN)” as mentioned in the Regulations refers to the chassis number or the engine number of small passenger vehicles, small passenger-cargo dual-purpose vehicles, small cargo vehicles and ultra-heavy motorcycles.
3. From 1 October 2007, manufacturers, dealers or importers of all newly registered and licensed small passenger vehicles, small passenger-cargo dual-purpose vehicles, small cargo vehicles and ultra-heavy motorcycles must add anti-theft vehicle identification numbers (VIN) to the specific components which are listed below:
  - (3.1) The chassis beam, under the body shield or firewall;
  - (3.2) The bonnet;
  - (3.3) The engine itself;
  - (3.4) The door of the boot or tailgate;
  - (3.5) The right-hand side front wing;
  - (3.6) The right-hand side rear wing;
  - (3.7) The left-hand side front wing;
  - (3.8) The left-hand side rear wing;
  - (3.9) The left-hand side front door;
  - (3.10) The right-hand side front door;
  - (3.11) The left-hand side rear door;
  - (3.12) The right-hand side rear door;
  - (3.13) The gearbox;
  - (3.14) The “brain box” computer;
  - (3.15) The stereo system fitted in the vehicle.

Small passenger vehicles, small passenger-cargo dual-purpose vehicles, small cargo vehicles and ultra-heavy motorcycles which are not equipped with the aforementioned designated components can be exempted from the addition of anti-theft VIN.

Small cargo vehicles which are supplied as the “chassis only” type can be exempted from the addition of anti-theft VIN.

4. The start date as mentioned in Clause 3 shall be applicable as follows:
  - (4.1) Vehicles manufactured domestically: the date of leaving the factory.
  - (4.2) Imported vehicles: the date of loading of the shipment (the date of export in the foreign country).

5. If there are real difficulties in adding the anti-theft VIN to the gearbox, the “brain box” computer and the stereo system fitted in small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles, they may be exempted from the requirement. However, the VIN should be replaced with a code number, labelling code or a separate identification code other than the chassis number or the engine number.  
For the said small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles which are exempted from the requirement to add the VIN to the gearbox, the “brain box” computer and the stereo system fitted in the vehicle, the manufacturers, dealers or importers should record the replacement code, labelling code or other identification code corresponding to the chassis number or the engine number and should make it available to the administrative offices for enquiries.
6. The anti-theft VIN numbers applied to small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles should conform to the following rules:
  - (6.1) The anti-theft VIN should be added at the appropriate location on the designated components so that it cannot be damaged during assembly by tools, adjustment or removal of nearby parts, hitting or knocking, or abnormal operations such as rust-proofing or coating.
  - (6.2) The anti-theft VIN should be added at a location where it will not come off when the designated component is removed.
  - (6.3) The anti-theft VIN should be completely located at the position originally described.
7. The anti-theft VIN must be added to the designated components using a method which makes it impossible for the changes to be restored (e.g. by punching or fusing), and not only must it conform to the rules of Clause 6 but also all the marks added should be clearly legible to the naked eye.
8. The method for attaching the anti-theft VIN mark (such as a label or information point) on the surface of the designated components must not only conform to the rules of Clause 6 but it must also conform to the following rules:
  - (8.1) The label or the information point must not be easy to rub away or completely remove and it must be firmly attached to the designated components; it should not fall off under normal conditions of use.
  - (8.2) When the label is removed, the information of the original VIN must be left at the same position as the label so that any investigator can see this evidence.
  - (8.3) When the anti-theft VIN marked on the label or information point has been improperly altered, the original number or the information must be noted, or the information on the alteration must be provided, at the same position as the original mark, for the purpose of identification.
  - (8.4) The label or information point should be counterfeit-proof.
9. When another method is used for adding the VIN, the rules of Clauses 6 to 8 shall apply. However, they shall not apply to the adding of VIN to gearboxes, “brain box” computers and stereo systems fitted in vehicles where it is excessively difficult to

bring them into conformity with the rules of Clauses 6 to 8 owing to the differences in material.

10. As from 1 July 2007, manufacturers, dealers or importers of small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles should apply for the adding of VIN to the Ministry of the Interior and the procedure is as follows:

(10.1) Manufacturers, dealers or importers of the said vehicles shall apply for permission from the Ministry of the Interior and the Ministry shall complete the verification within 15 working days of receipt of the application; the result shall be sent to the applicant in writing.

(10.2) After the approval, the addition of the VIN is to be implemented by the said manufacturers, dealers or importers according to the contents of the approval, either by their own efforts or by the efforts of other sub-contracted agents or firms.

(10.3) After the work is completed, manufacturers, dealers, importers, agents or firms which have done the work shall issue a Certificate of the Completion of Work.

11. For the application as stipulated in Clause 10.1, the Application Form for the adding of anti-theft VIN on the designated components of small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles should be filled in (see Appendix 1) and sent, together with the following information, to the Ministry of the Interior for approval:

(11.1) The relevant type of the vehicle, the location on the designated components where the anti-theft VIN is to be added and drawings of it.

(11.2) Description of the functions of the anti-theft VIN adopted.

(11.3) Information regarding the agent or firm commissioned to do the work of adding the anti-theft VIN.

12. After the approval pursuant to Clause 10 is obtained, if there is any change, alteration or adding/reducing work done on the vehicle type in terms of the method of affixing or the positioning of the anti-theft VIN on the designated components, the details of the change or adding/reducing should be reported to the Ministry of the Interior in writing to apply for the approval.
13. The Certificate of the Completion of Work as stipulated in Clause 10.3 (the Form shown in Appendix 2) should be printed, in duplicate, by manufacturers, dealers or importers of small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles. When the anti-theft VIN is added in accordance with the conditions of the approval, the Certificate shall be filled in by the firm actually carrying out the addition; one copy is to be issued to the owner of the vehicle which can be used to apply for the vehicle licence from the Highway Vehicle Administration and the other copy is to be retained by the firm for possible enquiries.
14. For small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles which have already been equipped with anti-theft devices as standard feature equipment, the manufacturer of the vehicle may apply to the Ministry of the Interior for exemption from the requirement to add the anti-theft VIN.

The aforementioned anti-theft equipment should have the following functions:

(14.1) The anti-theft equipment should be convenient and quick for the driver to turn on.

(14.2) When an unauthorised person is trying to enter or move the vehicle without using the key, there should be an alarm to attract attention.

(14.3) When an unauthorised person is trying to enter or move the vehicle without using the key, the said equipment should ensure it will not work.

(14.4) Prevent a person who has successfully gained access to the vehicle from being able to start and operate the vehicle.

(14.5) Ensure that the anti-theft equipment is reliable and long-lasting.

15. In cases of exemption from the requirement to add the anti-theft VIN according to Clause 14 the following rules should be conformed to:

(15.1) The application can be made once each year from 1 July 2007 and it is limited to one type of vehicle in each application.

(15.2) At the time of filing the application, the Application Form for the Exemption from the requirement to add an anti-theft VIN to small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles shall be filled in (the Form shown in Appendix 3) and handed in along with the relevant information.

(15.3) For types of vehicle which have been approved by the Ministry of the Interior for an exemption from the requirement to add the anti-theft VIN, the manufacturer, dealer or importer of the said vehicle shall produce a Certificate of the Completion of Work as stipulated in Appendix 2 and shall tick the designated components in the columns that have been approved for exemption from the requirement to add the anti-theft VIN owing to the fact that anti-theft equipment is already built in. The reference number of the approval from the Ministry of the Interior should also be cited.

16. For types of vehicle for which an exemption from the requirement to add the anti-theft VIN has been applied for, if it is found that the items which are not listed as the standard equipment or if the anti-theft equipment originally applied for does not conform to the rules of the second part of Clause 14, the Ministry of the Interior shall duly withdraw or make void the approval of the exemption from the requirement to add the anti-theft VIN for the said type of vehicle.
17. For types of vehicle for which an exemption from the requirement to add an anti-theft VIN has been granted, statistics on its rate of theft should be compiled from the start date of the exemption. The statistics should be reviewed every three months, as one period, to assess the effectiveness of the anti-theft functions.  
The aforementioned rate of theft is calculated as the number of thefts of the type of vehicle during the period when it has been exempted from the requirement to add the anti-theft VIN, divided by the number of the vehicles which have been licensed and multiplied by one hundred.

If the statistics show the rate of theft in the period to be higher than that of the last period, the manufacturer of the said vehicle shall be notified of the need for improvement.

If the statistics show that in three consecutive periods the rate of theft is higher than the last period, the exemption from the requirement to add an anti-theft VIN to the said type of vehicle shall be duly withdrawn or made void.

From the beginning date of the exemption, if the rate of theft proves to be lower than the two previous periods and the assessment also shows that the anti-theft equipment of the said type of vehicle is definitely effective in reducing the rate of theft, the manufacturer may apply for approval for the use of the same anti-theft equipment in the other types of vehicle manufactured by the firm as the standard feature equipment, and can be exempted from the requirement to add anti-theft VIN from the next year after the beginning date of the exemption for the said type of vehicle.

The application, approval and withdrawal or making void of the exemption from the requirement to add anti-theft VIN for the aforementioned type of vehicle should be managed according to the rules of Clauses 15, 16 and (16.1) to (16.3).

18. For exemptions from the requirement to add anti-theft VIN which have been duly withdrawn or made void according to the rules of Clauses 16 and 17, the Ministry of the Interior should notify the manufacturer of the said vehicle in writing and make clear the reasons for the withdrawal or making void; the Ministry shall also indicate a start date for the adding of anti-theft VIN to the designated components of the type of vehicle, together with a period of at least ninety days for the preparation of the work. In the event of any disagreement with the decision of the Ministry of the Interior with regard to the withdrawal or making void of the approval, an appeal in writing including the reasons for it should be filed with the Ministry of the Interior within thirty days from the day following receipt of the notification. After receipt of the aforementioned appeal the Ministry of the Interior shall act immediately to make an assessment and a reply shall be sent to the manufacturer of the said vehicle within thirty days after the appeal is filed.
19. As from 1 July 2007, manufacturers, dealers or importers of ultra-heavy motorcycles shall apply to the Ministry of the Interior for the adding of anti-theft VIN to the designated components. In relation to the application and approval of the designated components, the norms for the adding of the anti-theft VIN and the Certificate of the Completion of Work, the Regulations for the adding of anti-theft VIN to the designated components of ordinary heavy and light motorcycles shall be followed. As from 1 October 2007 newly registered, examined and licensed ultra-heavy motorcycles must have a Certificate of the Completion of Work for the adding of the anti-theft VIN when the application for a licence is filed with the Highway Vehicle Administration. The start dates for the implementation of the aforementioned rules is calculated as follows:
  - (19.1) Domestically manufactured vehicles: from the date of leaving the factory.
  - (19.2) Imported vehicles: from the date of the loading of the shipment (the export date in the foreign country).
20. The Certificate of the Completion of Work issued according to these Regulations is effective only for use in relation to the adding of anti-theft VIN and for applications for new licences and it cannot be used to certify anything else.

## APPENDIX 1

### **Application Form for the adding of anti-theft VIN to the designated components of small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles**

1. Name of the applicant firm:
  2. Centralised number of the applicant firm:
  3. Address of the applicant firm:
  4. Telephone number of the applicant firm:
  5. Brand name of the vehicle requiring the addition of anti-theft VIN:
  6. The relevant model name of the vehicle, the method adopted for adding the anti-theft VIN and the location of the anti-theft VIN on the designated components, and drawings thereof.
  7. Descriptive information regarding the functions of the method adopted for adding the anti-theft VIN.
  8. Detailed information regarding the firm which is commissioned to carry out the work of adding the anti-theft VIN.
  9. Name of contact person \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Fax: \_\_\_\_\_  
e-mail address: \_\_\_\_\_
  10. Responsible person in the applicant firm: \_\_\_\_\_ (signature/seal)
- Date of application:    (day)            (month)            (year)

## APPENDIX 2

<b>MOTOR CAR MANUFACTURING CO. LTD.</b>					
<b>CERTIFICATE OF THE COMPLETION OF WORK for the adding of anti-theft VIN to the designated components</b>					
<b>(affix official seal of the company here)</b>					
Brand		Approval No.	Nei Ching No. _____ Date:		
Type of vehicle		adding of anti-theft VIN on ( tick )			
Model		1. <input type="checkbox"/> chassis beam/under shield/fire wall	2 <input type="checkbox"/> bonnet	3 <input type="checkbox"/> engine body	
Displacement		4. <input type="checkbox"/> boot door/tail gate	5 <input type="checkbox"/> right front wing	6 <input type="checkbox"/> right rear wing	
Date of production		7. <input type="checkbox"/> left front wing	8. <input type="checkbox"/> left rear wing	9 <input type="checkbox"/> left front door	
Colour		10. <input type="checkbox"/> right front door	11. <input type="checkbox"/> left rear door	12. <input type="checkbox"/> right rear door	
Engine No.		13. <input type="checkbox"/> gearbox	14. <input type="checkbox"/> "brain box" computer	15. <input type="checkbox"/> stereo system fixed	
Chassis No.		<input type="checkbox"/> exempted from addition of anti-theft VIN due to anti-theft equipment fixed (approved)			
Date of adding	(day) (month) (year)		<div style="display: flex; align-items: center;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg); border: 1px solid black; padding: 5px; margin-right: 5px;">Affix seal of the firm after the completion of work</div> <div style="border: 1px solid black; width: 100%; height: 100%;"></div> </div>		
Description	1. This Certificate is to be filled in and issued by the firm carrying out the work. 2. This form is produced in duplicate, one copy is issued to the owner of the vehicle for applying for the licence from the vehicle administration and the other copy is kept by the firm carrying out the work for file purposes or kept on a computer for enquiries. 3. After the anti-theft VIN has been added, the work done shall be checked for conformity with this Certificate and then the seal of the firm shall be affixed. 4. The seal of the firm shall include the following information: (1) Name of the firm (2) Address and telephone of the firm (3) Business registration No. (4) Name of the person responsible. 5. This Certificate may only be used for applications for a new licence and cannot be used for other purposes. 6. This Certificate will become null and void if it is altered or if further notes are added.				

Certificate No:

### APPENDIX 3

#### **Application for exemption from the requirement to add anti-theft VIN to small passenger vehicles, small passenger-cargo dual-purpose vehicles and small cargo vehicles**

1. Name of the applicant firm:
2. Centralised number of the applicant firm:
3. Address of the applicant firm:
4. Telephone number of the applicant firm:
5. Brand name of the vehicle:
6. The model name of the vehicle to be exempted from the requirement to add an anti-theft VIN:
7. Descriptive information regarding the functions of the anti-theft equipment installed as a standard feature:
8. Name of contact person \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Fax: \_\_\_\_\_  
e-mail address: \_\_\_\_\_
9. Responsible person in the applicant firm: \_\_\_\_\_ (signature/seal)

Date of application:    (day)            (month)            (year)